

**MINUTES**  
**Approved by the Committee**  
**Regulatory Reform Joint Subcommittee**  
**Tuesday, March 13, 2018**  
**4:00 P.M.**  
**Room**  
**Boise, Idaho**

Date: March 13, 2018

Time: 4:00 p.m.

Place: EW 41 Members: Representative DeMordaunt, Co-Chairman; Representatives Monks, Manwaring, Smith, Senator Lakey, Co-Chairman; Senators Martin, DenHartog, Burgoyne

Absent/Excused: Representative Monks

Guests: Alex Adams, Board of Pharmacy; Tana Cory, Julie Eavensen, Occupational Licenses

Chairman Lakey called the meeting to order at 4:02 p.m.

Rep. Manwaring made a motion to approve the minutes of the March 1, 2018, meeting. There was a second and the minutes were approved by voice vote.

Tana Cory, Bureau Chief, Bureau of Occupational Licenses, presented a bureau overview. She said the bureau serves 30 boards/commissions, 146 board members throughout Idaho and facilitates an average of three to four board meetings a week.

The Bureau of Occupational Licenses was established to provide administrative, investigative, and fiscal services to self-supporting licensing boards to assist the boards in carrying out their mandated responsibility to protect the public. By contracting with the bureau, the boards can leverage their resources through sharing rent and staff, among other things.

The bureau consists of forty FTP who provide administrative support, fiscal services, legal counsel and investigative services. These services are provided with an average 1.33 staff per board.

Director Cory talked about funding the boards, risk rank, and how the bureau budget is determined. She said the bureau is working with the boards to achieve uniformity and consistency as far as working on law and rule changes. She added the licensing boards may accept military education, training and experience toward meeting the qualifications for a license, certification or registration.

Dennis Stevenson, Administrative Rules Coordinator, spoke about word count in rules and statutes. He said the most important thing is consistency, although the rule writer's writing style has a lot to do with word count. He told the committee he can work with the drafters to eliminate needless words. Mr. Stevenson expressed his willingness to cooperate with the committee and show them what is possible as far as cutting back on word count and regulation.

Senator Lakey asked Mr. Stevenson to come to the next meeting with a list of which agencies the committee should meet with first to accomplish the Regulatory Reform Joint Subcommittee task of working with licensing boards to examine current rules and regulations within their respective fields. The subcommittee will schedule meetings with the licensing boards to seek information and suggestions for ways to reduce regulations and costs of existing licensing requirements.

There being no further business to come before the committee, the meeting adjourned at 4:56 p.m.