



# Military Division

## Base Review

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Policy Analyst

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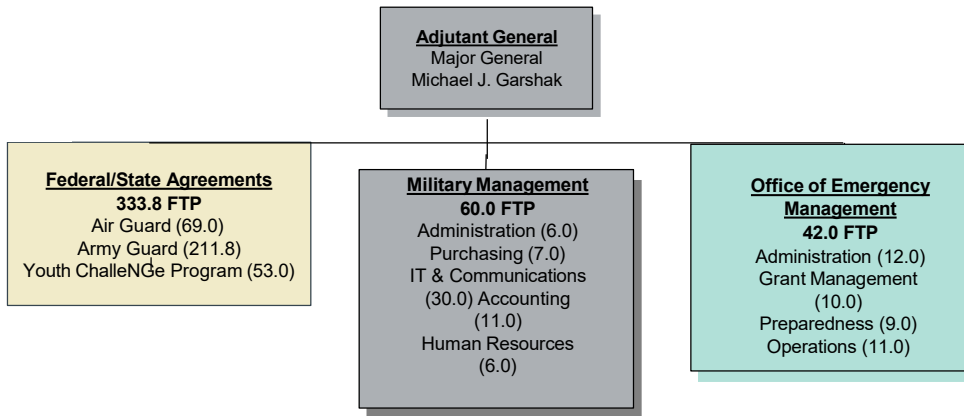
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## Military Division

The mission of the Idaho Military Division is to maintain combat and domestic emergency response readiness in the Idaho National Guard; and guide the state, through the Office of Emergency Management, in effectively preparing for, responding to and recovering from all hazards. The division also provides a fully accredited residential high school with the Idaho Youth ChalleNGe Academy, in order to intervene in and reclaim the lives of at-risk Idaho youth.[Statutory Authority: Chapter 1, Title 46, Idaho Code].

# Org. Structure

**435.80 FTP**  
57.8 Vacant as of  
1/04/2024



Five Year Average Personnel Snapshot	
Authorized FTP	415.40
Percentage Filled FTP	93.01%
Total Personnel Costs Appropriated	\$39,382,480
Percentage PC Spent on PC	79.04%



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## Consolidated Fund Analysis

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Beginning Free Fund Balance	\$1,238,300	\$2,112,900	\$2,100,600	\$1,603,400	\$635,400
Receipts and Transfers	\$6,243,500	\$5,204,000	\$6,053,500	\$5,006,800	\$5,754,000
** Cash Expenditures & Agency Request	\$5,368,900	\$5,216,300	\$6,550,700	\$5,974,800	\$6,254,900
<b>Ending Free Fund Balance</b>	<b>\$2,112,900</b>	<b>\$2,100,600</b>	<b>\$1,603,400</b>	<b>\$635,400</b>	<b>\$134,500</b>

### By Fund

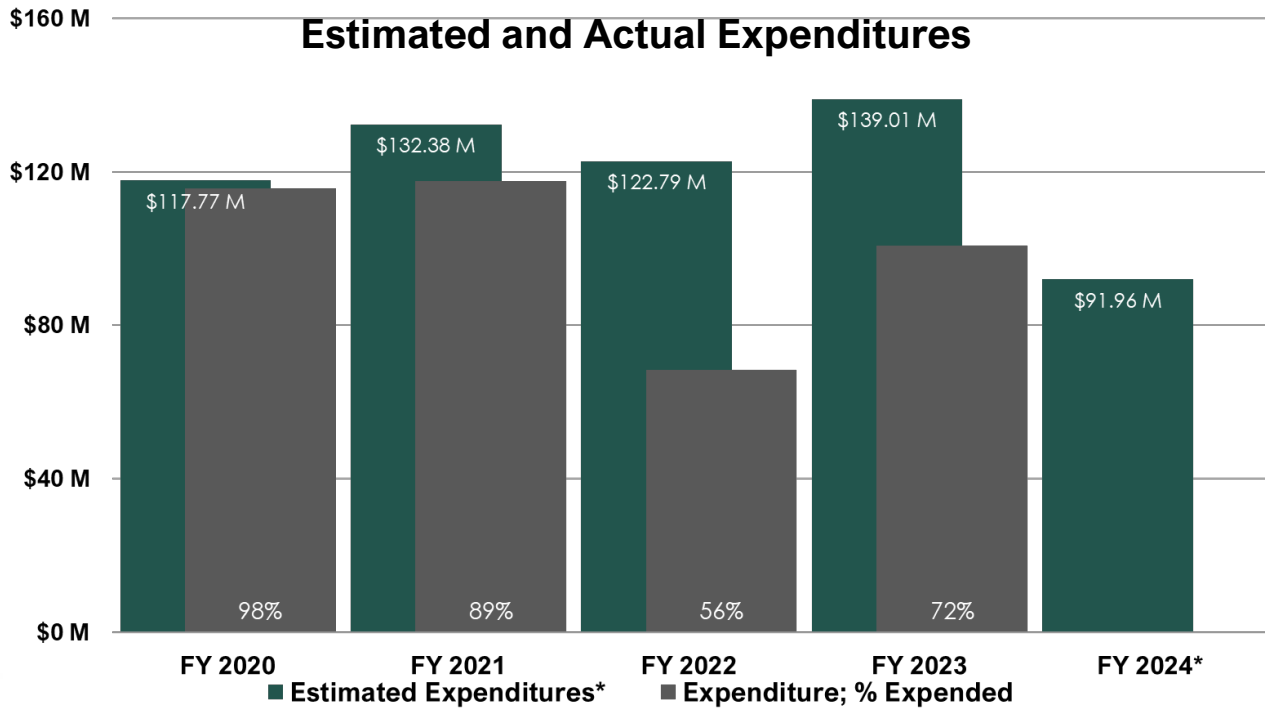
A	Indirect Cost Recovery	\$366,200	\$479,600	\$591,700	\$464,200	\$449,300
B	Misc Revenue - Military-Armory	\$410,700	\$247,900	\$247,900	\$167,000	\$86,100
C	Misc Revenue - Youth Challenge	(\$39,500)	(\$130,500)	(\$320,900)	(\$290,000)	(\$303,000)
D	Admin & Acct Services	\$1,375,500	\$1,503,600	\$1,084,700	\$294,200	(\$97,900)
	<b>Ending Free Fund Balance</b>	<b>\$2,112,900</b>	<b>\$2,100,600</b>	<b>\$1,603,400</b>	<b>\$635,400</b>	<b>\$134,500</b>

\*\* Estimate based on request.

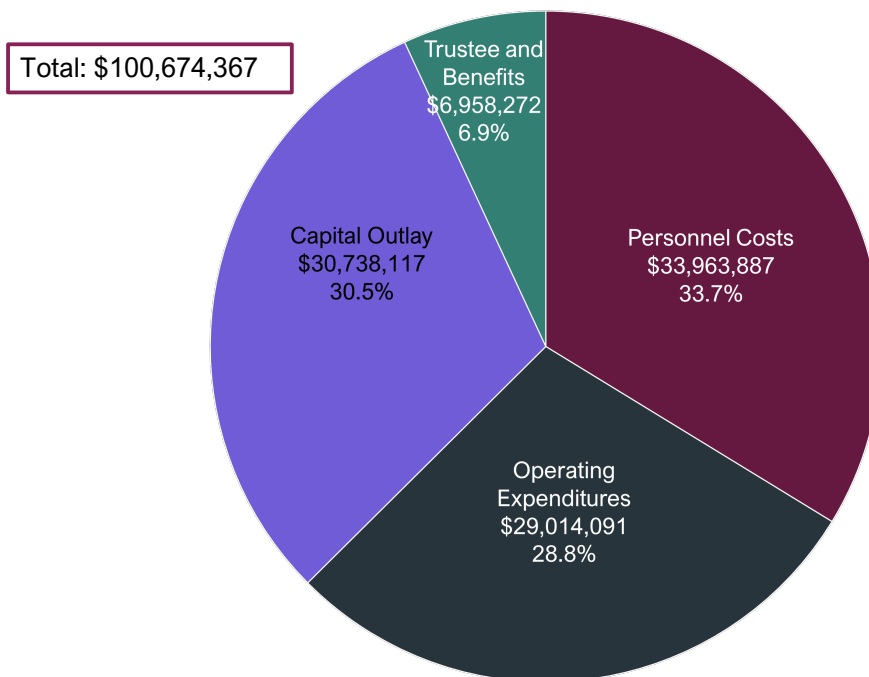


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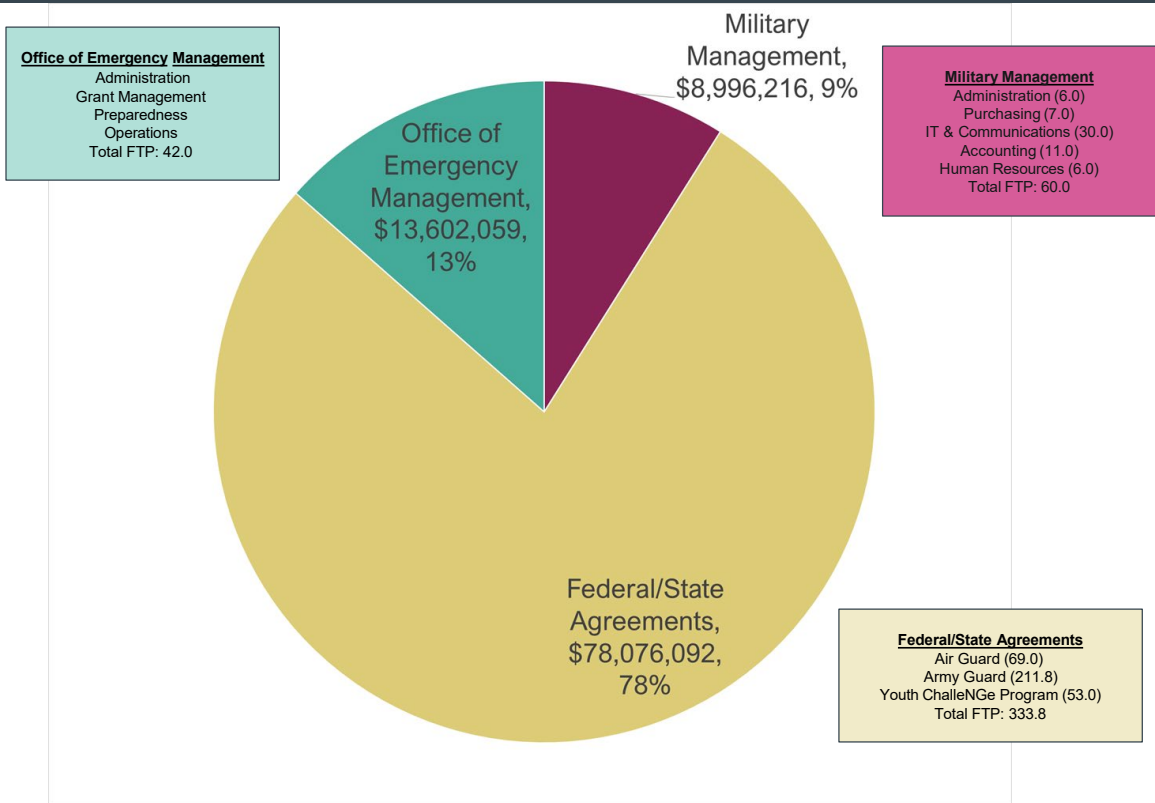
# Five-Year Review



# FY 2023 Expenditures



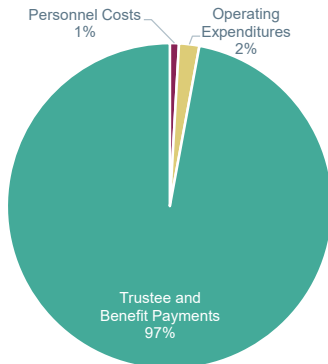
# FY 2023 Expenditures



# FY 2023 Expenditures: Off Budget

## Office of Emergency Management

- FEMA aid for federally declared disasters
- State emergency relief funds
- Idaho Public Safety Communications Commission
- Hazardous substance response



The Military Division's continuously appropriated expenditures totaled \$28,133,002, all of which was expended by the Office of Emergency Management.

# Five-Year Base Snapshot

Fiscal Year	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024*
1. Total FTP	398.80	435.80	435.80	435.80	435.80
2. <b>Current Year Base</b>	<b>73,278,100</b>	<b>76,821,900</b>	<b>79,656,000</b>	<b>80,912,900</b>	<b>84,318,400</b>
3. Benefits Costs	53,800	(280,800)	115,200	154,900	594,400
4. Inflationary Adjustments	2,800	2,800			
5. Statewide Cost Allocation	32,400	20,900	48,400	22,200	85,000
6. CEC	811,500	1,058,900	1,093,300	2,878,400	1,845,500
7. <b>Total Ongoing Maintenance Change</b>	<b>900,500</b>	<b>801,800</b>	<b>1,256,900</b>	<b>3,055,500</b>	<b>2,524,900</b>
8. <b>% Chg from Current Year Base (line 7 / 2)</b>	<b>1.2%</b>	<b>1.0%</b>	<b>1.6%</b>	<b>3.8%</b>	<b>3.0%</b>
9. Ongoing Enhancements	2,643,300	2,032,300		350,000	3,988,700
10. Ongoing Supplementals		(357,400)			-
11. <b>Total Ongoing Enhancements Change</b>	<b>2,643,300</b>	<b>1,674,900</b>	<b>0</b>	<b>350,000</b>	<b>3,988,700</b>
12. <b>% Chg from Current Year Base (line 11 / 2)</b>	<b>3.6%</b>	<b>2.2%</b>	<b>0.0%</b>	<b>0.4%</b>	<b>4.7%</b>
13. Ongoing Base Adjustments		\$357,400			-
14. <b>Next Year Base (line 2 + 7 + 11 + 13)</b>	<b>76,821,900</b>	<b>79,656,000</b>	<b>80,912,900</b>	<b>84,318,400</b>	<b>90,832,000*</b>
15. <b>Total Base Change (line 14 - 2)</b>	<b>3,543,800</b>	<b>2,834,100</b>	<b>1,256,900</b>	<b>3,405,500</b>	<b>6,513,600</b>
16. <b>% Chg from Current Year Base (line 15 / 2)</b>	<b>4.8%</b>	<b>3.7%</b>	<b>1.6%</b>	<b>4.2%</b>	<b>7.7%</b>

\*Next Year Base not set. Ongoing Original Appropriation used instead.

# 2023 Budget Enhancements

Ongoing Enhancement Name	Type	Amount
Education Assistance Program Increase	Enhancement	\$300,000
Civil Air Patrol Support	Enhancement	\$4,000
Civil Air Patrol Trailer (H572)	Enhancement	\$46,000
<b>Total Ongoing Base Change from Enhancements</b>		<b>\$350,000</b>

# 2024 Budget Enhancements

Ongoing Enhancement Name	Type	Amount
DHR Consolidation	Enhancement	\$197,700
Additional Operating Expenditures	Enhancement	\$41,000
Cybersecurity	Enhancement	\$3,750,000
<b>Total Ongoing Base Change from Enhancements</b>		<b>\$3,988,700</b>



# 2025 Budget Request & Governor's Recommendation

<b>Supplementals</b>	<b>FTP</b>	<b>Gen</b>	<b>Ded</b>	<b>Fed</b>	<b>Total</b>
Construction and Facilities Mgmt				\$12,000,000	\$12,000,000
Reverted FY 2023 Project Costs				\$5,089,600	\$5,089,600
<b>Enhancements</b>					
Temporary Positions			\$197,100	(\$197,100)	\$0
Employee Development Costs		\$21,000			\$21,000
Construction and Facilities Mgmt				\$12,000,000	\$12,000,000
OITS Consolidation	(6.00)	\$90,100			\$90,100
<b>Total Ongoing Base Change From Enhancements</b>					<b>\$12,111,100</b>

The Governor's recommendation includes requested supplementals and enhancements.



Please feel free to contact me with any questions at (208)334 – 4745 or [flippitt@lso.idaho.gov](mailto:flippitt@lso.idaho.gov)

## Key Indicators

Cases Managed and/or Key Services Provided	FY 2020	FY 2021	FY 2022	FY 2023
Construct & Maintain National Guard Training Facilities, Administration for NG Youth Programs	\$113,246,900	\$108,898,300	\$71,949,700	\$56,286,896.33
Emergency Management Preparedness Program and Homeland Security Grant Program	\$10,460,100	\$9,376,600	\$10,570,300	\$8,736,116
Interoperable Communications (Public Safety Communications)	\$3,351,000	\$3,237,700	\$3,194,600	\$3,610,963

# Performance Measures

Performance Measure	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b>Goal 1</b> <i>Maintain and sustain a relevant National Guard Force structure in Idaho.</i>					
• Strength Management – Achieve and maintain 100% mission end strength by 2019 (Actual Members)	actual	100%	100%	100%	100%
	target	100% Annually	100% Annually	100% Annually	100% Annually
• Recruit and retain sufficient National Guard members to sustain current federal funding level and support for our current missions (recruitment/retention).	actual	85%	96%	94%	90%
	target	100% Annually	100% Annually	100% Annually	100% Annually

# Performance Measures

Performance Measure	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b>Goal 2</b> <i>Coordinate statewide disaster prevention preparedness, response, and recovery.</i>					
• Prepare Idaho communities for all hazards through education, partnerships, and stakeholder relations by holding an annual conference to develop and maintain a statewide emergency management plan to enable informed management of risk in the State of Idaho with threat and hazard identification and risk assessment.	actual	1	0	0	1
	target	1 Conference per year	1 Conference per year <i>Not able to meet goal due to COVID-19 restrictions</i>	1 Conference per year <i>Not able to meet goal due to COVID-19 restrictions</i>	1 Conference per year
• Build, improve and maintain IOEM response capabilities by developing and maintaining a proactive and reactive capability to mitigate, respond to, and recover from damage to infrastructure components and systems through education, training, exercise, and evaluation courses three times per year.	actual	3	0	3	3
	Target	3 Exercises per year	3 Exercises per year <i>Not able to meet goal due to COVID-19 restrictions</i>	3 Exercises per year	3 Exercises per year
• Execute organizational processes that assure results focused efficiency, excellence, and mission success across the whole community by maintaining the EMAPC Certificate.	actual	100%	100%	100%	100%
	Target	Maintain EMAPC	Maintain EMAPC	Maintain EMAPC	Maintain EMAPC



# Performance Measures

Performance Measure		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b>Goal 3</b>						
<i>Military Management is committed to providing quality management and support to missions of the Idaho National Guard, the Idaho Office of Emergency Management, Public Safety Communications, E911, STARBASE, and the Idaho Youth Challenge Academy through improved quality in financial management and reporting, budgeting, monitoring and human resource management.</i>						
• Complete preventative maintenance on equipment as scheduled per maintenance schedule.	actual	>95%	95%	95%	95%	
	target	100% Annually	100% Annually	100% Annually	100% Annually	
• Compliance with all LSO/SCO audits	actual	0	0	2	0	
	Target	Zero Findings	Zero Findings	Zero Findings	Zero Findings	
• IDYCA to establish and maintain a graduation rate of 230 cadets per year, or above national standards. Target increased to 230 per year in 2020.	actual	151	210	222	252	
	target	230	230	230	230	
• STARBASE Idaho to provide 25 hours of hands-on, mind-on STEM instruction to 90 fifth grade Title One classes per school year.	actual	N/A	N/A	78	95	
	target			90*	90	



## FY 2023 Expenditures – Personnel Costs

33.7% of Total Expenditures

### Gross Salary and Wages: \$24,253,323

Employees	\$23,654,612
Temporary Employees	\$598,711

### Employee Benefits: \$9,963,482

Group Health Insurance	\$4,677,268
Employer Retirement Contribution	\$2,890,480
Social Security and Medicare	\$1,794,034
Workers Compensation	\$433,882
Life Insurance	\$167,801
Employment Security	\$18

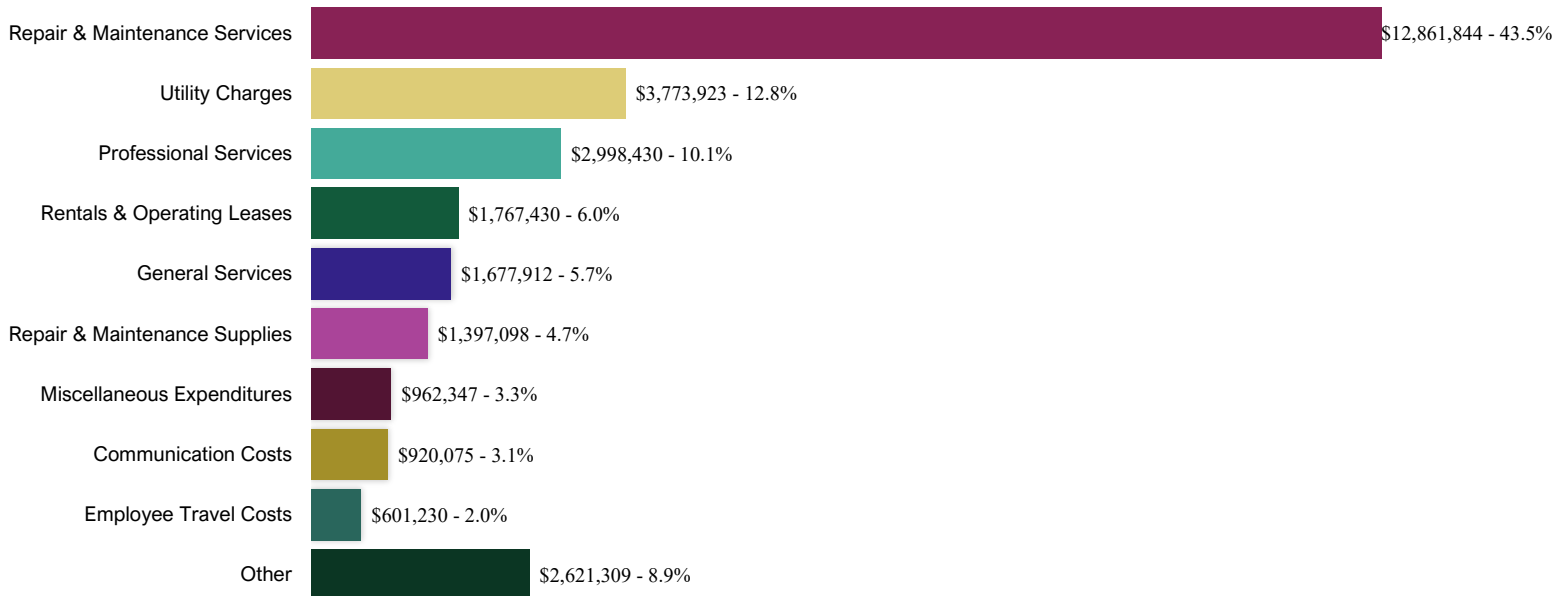


A total of \$33,963,997 was expended on personnel costs.

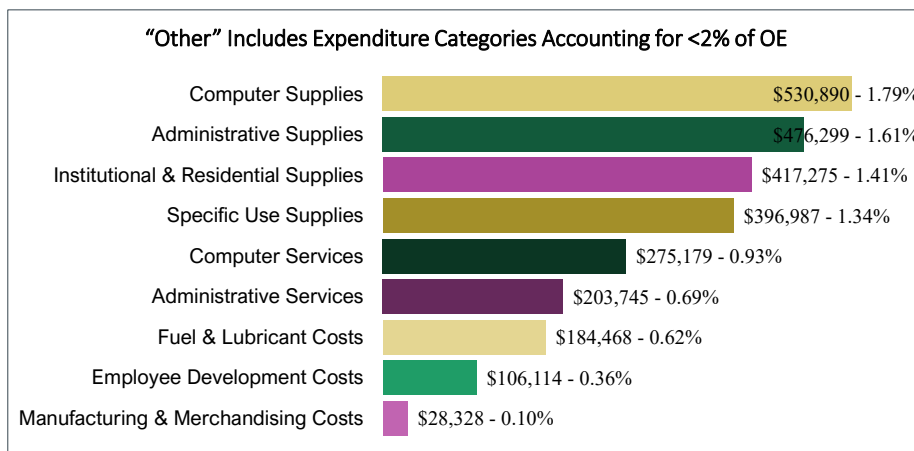


# FY 2023 Expenditures - Operating Expenditures

28.8% of Total Expenditures



# FY 2023 Expenditures - Operating Expenditures, Other



# FY 2023 Expenditures – Trustee & Benefit Payments

6.9% of FY 23 Appropriated Exp.

## Trustee and Benefits

Expenditure	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	% of Total
Federal Payments To Subgrantees	\$5,291,366	\$5,566,039	\$5,042,418	\$5,448,640	\$6,321,268	90.8%
Miscellaneous Payments As Agent	\$301,098	\$304,098	\$300,000	\$300,000	\$546,406	7.9%
Non Federal Payments To Subgrantees		\$575	\$219,007	(\$46,500)	\$90,597	1.3%
<b>Total</b>	<b>\$5,592,464</b>	<b>\$5,870,712</b>	<b>\$5,561,425</b>	<b>\$5,702,140</b>	<b>\$6,958,272</b>	<b>-</b>

97% of FY 23 Continuously Appropriated Exp.

## Trustee and Benefits

Expenditure	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	% of Total
Federal Payments To Subgrantees	\$7,196,885	\$20,151,973	\$21,707,444	\$56,269,891	\$23,144,523	84.7%
Non Federal Payments To Subgrantees	\$14,348,739	\$16,051,551	\$4,026,089	\$3,243,300	\$2,758,941	10.1%
Miscellaneous Payments As Agent	\$2,229,580	\$1,835,891	\$2,081,604	\$2,215,485	\$1,411,135	5.2%
<b>Total</b>	<b>\$23,775,204</b>	<b>\$38,039,416</b>	<b>\$27,815,137</b>	<b>\$61,728,675</b>	<b>\$27,314,599</b>	<b>-</b>

# 2020 Budget Enhancements

Ongoing Enhancement Name	Type	Amount
Youth ChalleNGe Cadre Team Leaders	Enhancement	\$126,100
Construction and Maintenance	Enhancement	\$551,100
Environmental Protection Technicians	Enhancement	\$175,400
Funding for 12 positions	Enhancement	\$778,600
Supervisory HR Specialist	Enhancement	\$87,700
Purchasing Agent	Enhancement	\$68,600
Software Engineer	Enhancement	\$102,900
Armory Revenue Fund Increase	Enhancement	\$650,000
SWIC Position	Enhancement	\$102,900
Sick Leave Rate Reduction	Supplemental	\$0
1% Onetime General Fund Reduction	Supplemental	\$0
<b>Total Ongoing Base Change from Enhancements</b>		<b>\$2,643,300</b>

Onetime Enhancement Name	Type	Amount
Land Leases	Enhancement	\$109,000
OCTC Equipment	Enhancement	\$5,545,000
HazMat Deficiency Warrants	Supplemental	\$28,900
Revenue Adjustment	Supplemental	(\$28,900)
<b>Total Onetime Base Change from Enhancements</b>		<b>\$5,654,000</b>

# 2021 Budget Enhancements

Ongoing Enhancement Name	Type	Amount
New Positions for OCTC	Enhancement	\$957,500
Land Rehabilitation Position	Enhancement	\$77,000
Funding for 16 Positions	Enhancement	\$1,136,000
Multi-Agency Decisions	Enhancement	\$5,300
Budget Law Exemptions	Enhancement	(\$143,500)
Rescission	Supplemental	(\$357,400)
<b>Total Ongoing Base Change from Enhancements</b>		<b>\$1,674,900</b>

# 2022 Budget Enhancements

No Ongoing Enhancements

# FY 2024 CEC Implementation

CEC was implemented on June 25, 2023

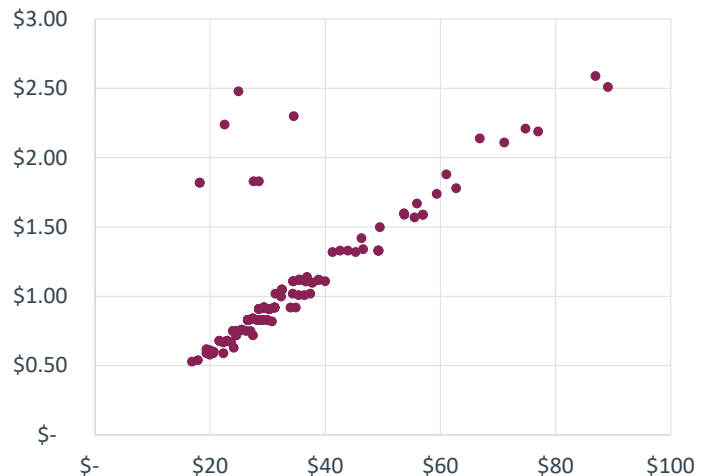
## CEC Plan Components

- Within Grade Merit Step Increases: \$472,996
  - Ranging from 2.24% to 8.21%
  - Or \$0.58 - \$2.51 per hour
- Make Ongoing 4% Salary Schedule Adjustment Implemented in Jan 2023

The Legislature appropriated \$1.20 per hour per FTP and Military employees receiving a merit step increase received an average pay increase of 2.7%.

The Military Division received an appropriation of \$1,845,500 for salary adjustments; this included the CEC and market pay adjustments.

Pay Increase by Hourly Pay Rate



## Agency Approp. Funds – Sources and Uses

- **Indirect Cost Recovery:** funds recovered for indirect costs of grants
- **Miscellaneous Revenue:** rental fees for state readiness centers, private donations for Youth ChalleNGe, avg daily attendance for Youth ChalleNGe, cost recovery for hazardous materials cleanup
- **Admin and Accounting Services:** revenue generated by public installation and maintenance of safety equipment and assets
- **Federal Grant:** federal grants and reimbursements from the U.S. Departments of Commerce, Transportation, and Homeland Security

# Agency Funds – Sources and Uses

Fund: Indirect Cost Recovery (0125-00 Ded)

Sources: Federal funds drawn periodically based on a negotiated indirect cost plan for the Idaho Office of Emergency Management.

Uses: Funds are used to pay miscellaneous operating and personnel costs for Military Management and the Idaho Office of Emergency Management.

# Agency Funds – Sources and Uses

Fund: Miscellaneous Revenue (0349-00 Ded)

Sources: Miscellaneous income from the rental of state readiness centers, private donations for the National Guard (NG) Youth ChalleNGe Program, average daily attendance funding for the Youth ChalleNGe Program, and other occasional and miscellaneous sources.

Uses: Funds are used to maintain and repair armories, for expenditures of an emergency nature, to reimburse hazardous materials responders, and to provide matching funds for the Youth ChalleNGe Program.

# Agency Funds – Sources and Uses

Fund: Governors Inaugural Fund (Military) (0349-84 Ded)

Sources: Revenue from the Governor's Inaugural Fund was received through ticket sales for the Inauguration and the Inaugural Ball. This fund is set-up as a holding account for the remainder of the revenue that was not used this year. This fund does not retain its own interest.

Uses: Funds from the Governor's Inaugural Fund prior to 2019 were spent off budget. In 2019 the Division set-up a fund as a holding account and deposited the remainder of the cash into this fund. The Fund balance of \$8,900 will remain until the next inauguration occurs. Revenue totaled \$50,500 for 2019 and expenditures prior to the set-up of the fund was \$41,600 leaving a balance of \$8,900.

# Agency Funds – Sources and Uses

Fund: Administration and Accounting Services (0450-00 Ded)

Sources: The sources are from revenue received from the installation, repairs, maintenance, rentals of public safety equipment and assets throughout the state. The only funding that public safety communications receives is from revenue generated from the services they provide.

Uses: Funds are used to pay for wages, operating and maintenance costs, and the purchase of necessary equipment and tools in order to provide interoperable communications capabilities throughout the state.

# Agency Funds – Sources and Uses

Fund: American Rescue Plan (0344-00 Fed)

Sources: The American Rescue Plan Act of 2021 (ARPA) is the sixth federal COVID relief legislation passed by Congress and was signed into law on March 11, 2021 (Public Law No. 117-2). ARPA provides funding for state, local, territorial, and Tribal governments to respond to and recover from the COVID-19 pandemic; delivers direct economic assistance to individuals and businesses; and continues many programs from previously enacted COVID relief acts that address the public health emergency or support economic stimulus efforts. In Idaho, a new fund was created by the Legislature in S1204 (2021) to account for expenditures related to ARPA. All ARPA moneys flowing through our state treasury and to state agencies are to be appropriated pursuant to S1204, which declares all ARPA funding to be cognizable. The first five acts were accounted for in a separate fund (“CARES-Act COVID-19”). ARPA funding and relief available to Idaho is \$5.65 billion. This total can be categorized by (1) Economic stimulus programs outside of state government, which include direct impact payments to individuals; (2) State and Local Fiscal Recovery Funds, which are to be used to respond to the COVID-19 health emergency or its negative economic impacts, provide premium pay to workers, address lost revenue, or invest in sewer, water, or broadband infrastructure; and (3) Grant programs to state agencies, which have varying allocations and allowable uses as specified by federal agencies.

Uses: The Legislature appropriated moneys from this fund for Emergency Management Performance Grants.

# Agency Funds – Sources and Uses

Fund: ARPA State Fiscal Recovery (0344-30 Fed)

Sources: The American Rescue Plan Act (ARPA) was passed by Congress and signed into law on March 11th, 2021 (Public Law No. 117-2). As part of ARPA, a State Fiscal Recovery Fund (SFRF) was created for all states to address the impacts of the COVID-19 health emergency; Idaho received an SFRF allocation of \$1,094,018,353. Funds can be expended for testing, supplies, premium pay for workers, lost tax revenue, and for sewer, water, or broadband infrastructure projects. These funds must be obligated for expenditure by December 31, 2024, and expended by December 31, 2026. Pursuant to S1204 of 2021, all moneys from this fund are subject to Legislative appropriation.

Uses: The Legislature provided \$253,600 for eligible technology replacement items for FY 2023.



# Agency Funds – Sources and Uses

Fund: Federal COVID-19 Relief (0345-00 Fed)

Sources: In response to the COVID-19 pandemic, Congress passed and the President signed into law six pieces of legislation. The first five include: (1) Coronavirus Preparedness & Response Supplemental Appropriations Act (P.L. 116-123); (2) Families First Coronavirus Response Act (P.L. 116-127); (3) Coronavirus Aid, Relief, and Economic Security (CARES) Act (Public Law No. 116- 136); (4) Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); and (5) Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act (P.L. 116-260). These acts included funding and fiscal relief for individuals, businesses, and state, local, territorial, and Tribal governments to address the effects of the COVID-19 pandemic. As part of the first five pieces of federal legislation, Idaho received an allocation of nearly \$10.7 billion. Some CARES Act moneys were approved by both the Division of Financial Management and the Idaho Board of Examiners as noncognizable (AKA “non-cog”) expenditure adjustments pursuant to Section 67-3516(2), Idaho Code. A new fund, CARES Act COVID 19, was created by the Office of the State Controller to account for these noncognizable funds. Other CARES Act moneys were approved through legislative appropriation from the Federal COVID-19 Relief Fund, which was created by the passage of S1034 of 2021. The Legislature appropriated the sixth federal COVID-19 relief act, the American Rescue Plan Act (ARPA), in a separate fund.

Uses: The Division of Financial Management (DFM) approved \$1,073,100 in federal CARES Act funding through the noncognizable process for a grant award from FEMA.

# Agency Funds – Sources and Uses

Fund: Federal Grant (0348-00 Fed)

Sources: This fund consists of money received from the federal government as reimbursement for communications charges, recruiting expenses, Gowen Field armory maintenance costs, armory intrusion detection maintenance costs and personnel costs for environmental specialists. It also includes federal grants through the U.S. Departments of Homeland Security, Commerce, and Transportation.

Uses: Funds are used for personnel, maintenance, and operating expenses that are reimbursable to the state by the National Guard Bureau and the U.S. Departments of Homeland Security, Commerce, and Transportation. These latter grants are for hazardous material emergency preparedness planning and training; and for identifying, planning, and implementing the most efficient and effective means to use and integrate the infrastructure, equipment, and other architecture associated with the nationwide public safety broadband network needs.